



JNAN VIKAS MANDAL'S (Linguistic Minority)

Mohanlal Raichand Mehta College of Commerce

DiwaliMaa College of Science

Amritlal Raichand Mehta College of Arts

Dr. R.T. Doshi College of Computer Science

Plot no.9, Sector -19, AiroliNavi Mumbai

Permanently Unaided College

NAAC Re-accredited Grade 'A' (CGPA- 3.33) (2nd Cycle)

Date: - 27th May 2020

Minutes of the Meeting of IQAC

The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 27th May, 2020 with Chairperson-Principal Dr. Leena Sarkar and all the committee members at 10.30 am on Google Meet platform. Chairperson- Principal Dr. Leena Sarkar presided over the meeting. Following points were discussed -

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2. To introduce the new IQAC team for the academic year 2020-21 and inform the IQAC members about the criteria allotted to them. To discuss the role and responsibilities of IQAC members in college development and submission of AQAR of the year 2020-21 and 2021-22:

The IQAC Coordinator and Co-Coordinator were announced by the Principal. The new IQAC team for the academic year 2020-21 was introduced by the Principal and the IQAC members were allotted the criteria. Two members were allotted one criterion. The following table includes the names of the IQAC members with criteria number.

Sr. No.	Designation	Name
	Coordinator	Mrs. Harshada Niju
	Co-Coordinator	Mr. Sagar Karkhanis
		Members
1	Criteria I	Mrs. Harshada Niju
2		Mrs. Archana Sanap
3	Criteria II	Mrs. Kavita Manoj
4		Mrs. Prema Bardhan
5	Criteria III	Dr. Savitri Dholey
6		Mr. Sagar Karkhanis
7	Criteria IV	Mr. Sanjay Gupta
8		Mr. Mustufa Nullwala
9	Criteria V	Mrs. Yogita Sawant
10		Mrs. Janhavi Kshirsagar
11	Criteria VI	Mrs. Riyu Haldankar
12		Ms. Shakuntala Kulkarni
13	Criteria VII	Ms. Seema Chaudhary
14		Ms. Jael Angel Johnson



The IQAC members were informed about their role in the development of the college and that they have to prepare and submit AQAR of the year 2020-21 and 2021-22

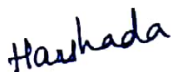
3. To conduct placement-oriented webinars for the students:

It was decided that the placement cell has to conduct webinars and job fair in the academic year 2020-21 to improve the placement of the students on campus and off campus during the year.

As there was no matter to discuss further, meeting ended with vote of thanks by the Chairperson.



Mr. Sagar Karkhanis
Co-Coordinator, IQAC



Mrs. Harshada Niju
Coordinator, IQAC



Dr. Leena Sarkar
Principal & Chairperson





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Date: - 29th May 2020

Minutes of Meeting of IQAC

The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 29th May 2020 with Chairperson-Principal Dr. Leena Sarkar and all the committee members at 11.30 am on Google Meet platform. Chairperson-Principal Dr. Leena Sarkar presided over the meeting. Following points were discussed -

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2. To discuss and finalize the academic calendar:

Department-wise academic calendar was collected from all the H.O.D.'s/In charges by the Academic Calendar In charge on 20th May 2020 and then discussed and approved by the Chair.


3. To introduce new courses in this academic year:

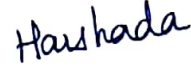
It was decided to introduce BCA and MCA courses affiliated to Yashwantrao Chavan Maharashtra Open University in this academic year.


4. To organize activities for the students:

It was decided to conduct activities for students through NSS, DLLE, WDC and other departments.

As there was no matter to discuss further, Meeting ended with vote of thanks by the Chairperson.


Mr. Sagar Karkhanis
Co-Coordinator, IQAC


Mrs. Harshada Niju
Coordinator, IQAC


Dr. Leena Sarkar
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Minutes of Meeting of IQAC

Date: - 15th June 2020

The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 15th June 2020 with Chairperson-Principal Dr. Leena Sarkar and all the committee members from 11.00 am on the Google Meet platform. Chairperson- Principal Dr. Leena Sarkar presided over the meeting. Following points were discussed -

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2. To discuss and finalize the best practices and the distinctive practices of the institution with the criteria members:

All the staff members were asked to suggest Best Practices and Distinctive Practices that could be followed for this academic year.

The following decisions were taken:

- Best practice for the year 2020-21:
 - To conduct Skill Enhancement Courses to strengthen student employability and to increase their global competency
 - To nurture the community and sensitize our students, it was decided to take up projects or collaborate with agencies who support Sustainable Development
- Distinctive practice for the year 2020-21:
 - To conduct pre-placement training to make the students industry ready


3. To organize FDP:

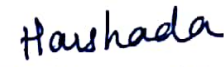
FDP on E-learning tools and techniques was decided to be organized by Department of CS/IT to enhance ICT skills amongst the teachers.

4. To organize certificate and bridge courses for all classes:

It was decided to organize certificate and bridge courses of 30hrs to 40hrs for skill and knowledge enhancement of students by all the departments.

As there was no matter to discuss further, meeting ended with vote of thanks by the Chairperson.


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Co-Coordinator, IQAC


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Minutes of Meeting of IQAC

Date: - 17th August 2020

The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 17th August, 2020 with Chairperson-Principal Dr. Leena Sarkar and all the committee members at 10.30 am on Google Meet platform. Chairperson- Principal Dr. Leena Sarkar presided over the meeting. Following points were discussed -

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2. To discuss about the collaboration with some agencies for sustainable development:

It was discussed in the meeting that college will be signing MOU with Connecting Dreams Foundation (CDF). Regarding this, it was discussed in the meeting, to involve students and conduct various activities for the welfare of the society.

As there was no matter to discuss further, meeting ended with vote of thanks by the Chairperson.

Mr. Sagar Karkhanis
Co-Coordinator, IQAC

Mrs. Harshada Niju
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Minutes of Meeting of IQAC

Date: - 30th October 2020

The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 30th October, 2020 with Chairperson-Principal Dr. Leena Sarkar and all the committee members at 12.00 noon on the Google Meet platform. Chairperson - Principal Dr. Leena Sarkar presided over the meeting. The following points were discussed-

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2. To discuss about organizing Inter-collegiate events:

It was decided to organize Inter-collegiate competitions - Sci-Tech Fest, Panorama and Aarsh-The Media Fest on 10th and 11th November 2020 in online mode. All the events were decided to be recorded and uploaded on college YouTube channel by the technical team.

3. To discuss about organizing International Conference:

It was decided that Department of Science will organize International Conference.

4. To conduct examination on suitable online platform:

It was decided to conduct workshop for teachers regarding introduction of online platform ExamsForWinners for conducting examinations.

As there was no matter to discuss further, meeting ended with vote of thanks by the Chairperson.

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Minutes of Meeting of IQAC

Date: -15th January 2021

The meeting of Internal Quality Assurance Committee (IQAC) of the college was held on 15th January, 2021 with Chairperson-Principal Dr. Leena Sarkar and all the committee members at 11.30 am on Google Meet platform. Chairperson- Principal Dr. Leena Sarkar presided over the meeting. The following points were discussed

1. To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.


2. To discuss about organizing Inter-collegiate events for non-teaching staff:

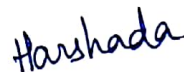
It was decided to organize events that would foster the spirit of unity and national integration. Hence, it was decided to organize Inter-collegiate competition Shishirotsav for the non-teaching staff on 26th January 2021. All the events were decided to be recorded and uploaded on college YouTube channel by the technical team.

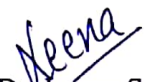
3. Introduction of Smart classroom in the institute:

It was decided to set up Smart Classrooms in the college.

The meeting was concluded after the vote of thanks by the Chairperson.


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Minutes of the Meeting

1st March 2021

For planning the webinars on environmental issues meeting was held with Chairperson-Principal Dr. Leena Sarkar on 1st March 2021 with at 11.30 am on the Google Meet platform. The following points were discussed and decisions were taken in the meeting.

1) To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2) To discuss about conducting webinars on environmental issues:

It was discussed among the members that webinars should be organized on environmental issues to ensure that we nurture nature for a better future. It was decided to inform NSS Unit, Eco Club, Department of Science (Zoology) and Department of Science (Physics) to organize the webinars. The respective committee/club/departments were informed to decide and finalize the theme and resource persons.


3) To discuss about the organization of Intra-collegiate fest- String Fest- Jashn by the Students' Council:

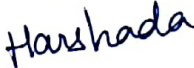
It was decided that Intra-collegiate Jashn – String Festival will be organized by Students' Council on 20th March, 2021 in online mode.


4) To discuss about the organization of Intra-collegiate sports day - Udaan by the Sports Committee:

It was decided that Intra-collegiate Annual Sports Day-Udaan will be organized by Sports Committee on 19th March, 2021 in online mode. All the events were decided to be recorded and uploaded on college YouTube channel by the technical team

As there was no matter to discuss further, meeting ended with vote of thanks by the Chairperson.


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Minutes of the Meeting

15th March 2021

For planning the Annual String Fest and Sports Competitions, IQAC members meeting was held with Chairperson-Principal Dr. Leena Sarkar on 15th March 2021 at 12.30 pm on Google Meet platform. The following points were discussed and decisions were taken in the meeting.

1) To read and confirm the minutes of the previous meeting:

The minutes of the previous meeting were read and confirmed unanimously.

2) To organize webinar on Revised Assessment and Accreditation of NAAC:

It was decided to conduct National Webinar on preparation of AQAR, IQA and SSR for Revised Assessment and Accreditation by IQAC on 26/03/2021. It was decided to invite Prof. Dr. N.S. Dharmadhikari as resource person for the National Webinar.

As there was no matter to discuss further, meeting ended with vote of thanks by the Chairperson.

Mr. Sagar Karkhanis
Co-Coordinator, IQAC

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