JNAN VIKAS MANDAL'S

AMRITLAL RAICHAND MEHTA DEGREE COLLEGE OF ARTS,

MOHANLAL RAICHAND MEHTA DEGREE COLLEGE OF COMMERCE,

DIWALIMAA MEHTA DEGREE COLLEGE OF SCIENCE,

(DR.) R. T. DOSHI COLLEGE OF COMPUTER SCIENCE,

AIROLI, NAVI MUMBAI-400708

DISTRICT THANE

MAHARAHSTRA STATE

The Annual Quality Assurance Report (AQAR) of the IQAC
Academic Year 2016-17

Submitted to National Assessment and Accreditation Council, Bangalore

Track ID:13016

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*) | 2016-17

1. Details of the Institution

1.1 Name of the Institution

> Jnan Vikas Mandal's M.R. Mehta Degree College of Commerce Diwali Maa Degree College of Science, A.R.Mehta Degree College of Arts, & Dr .R. T. Doshi College of Computer

1.2 Address Line 1

> Plot No.09, Sector 19.

Address Line 2

> ---

City/Town

> Airoli, Navi Mumbai

State

> Maharashtra

Pin Code

> 400708

Institution e-mail address

> jvm_collegeairoli@yahoo.co.in

Contact Nos.

> 022 - 27797245 (Office)

Name of the Head of the Institution:

> Dr. Mrs. Leena Sarkar

Tel. No. with STD Code:

> 022-27791470

Mobile:

| 9869054583 |

Name of the IQAC Co-ordinator:

| Dr. B. R. Deshpande |

Mobile:

| 9892109883 |

IQAC e-mail address:

| iqacmehtacollegeiqac@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| MHCOGN 13016 |

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

| EC/61/A&A/59, Dt 15-09-2012 |

1.5 Website address:

| www.jnanvikasmandal.com |

Web-link of the AQAR:

| http://www.jnanvikasmandal.com/AQAR2016-17.pdf |

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.82	2012	15th Sept 2012 to 14th Sept 2017
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY

| 20/04/2011 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR for the year 2016-17 is submitted to NAAC on 09-11-2017

1.9 Institutional Status

University   State [✓] Central [ ]   Deemed [ ] Private [ ]

Affiliated College   Yes [✓] No [ ]

Constituent College   Yes [--] No [ ]

Autonomous college of UGC   Yes [-] No [ ]

Regulatory Agency approved Institution Yes [-] No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

                              Urban [ ]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [✓]   UGC 12B [✓]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [✓]

1.10 Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [✓]   Law [ ]   PEI (Phys.Edu.) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.   ----]

1.11 Name of the Affiliating University *(for the Colleges)*   [University of Mumbai]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   `--`

University with Potential for Excellence   `--`   UGC-CPE   `--`

DST Star Scheme   `--`   UGC-CE   `--`

UGC-Special Assistance Programme   `--`   DST-FIST   `--`

UGC-Innovative PG programmes   `--`   Any other (*Specify*)   `--`

UGC-COP Programmes   `--`

The institution has been granted minority status (linguistic) by the Govt. of Maharashtra

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and community representatives   -

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   01

2.9 Total No. of members   13

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No.   1   Faculty   09

Non-Teaching Staff Students   01   Alumni   02   Others   01

2.12 Has IQAC received any funding from UGC during the year?   Yes   -   No   ✓

If yes, mention the amount   -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution [ ]

(ii) Themes   [--]

2.14 Significant Activities and contributions made by IQAC

- Student support Feedback
- Orientation programme for non-teaching staff
- Students vehicle parking
- Swach Bharat Abhiyan
- Examiners Observation report
- Feedback on Institutional performance
- Lecture observation by HOD

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

Plan of Action	Achievements
Student support feedback	Feedback on student support extended by the institution was taken, analyzed and deficiencies were identified for necessary remedial measures.
Examiners observation report	The examiners prepared his/her observations with regard to the answers written by the students-deficiencies were identified and informed the examinees.
Student Vehicle Parking	Proper arrangement for parking the two wheelers of the students has been done.
4-meetings of Local Managing committee in an academic year	Four meetings of the Local Managing Committee were held to discuss various matters connected with the progress of the college.
Orientation programme for non-teaching staff	An orientation programme was arranged for non-teaching staff concerned with personality development.
Multiple preliminary examination	Multiple preliminary examinations were

	conducted for unsuccessful students till they pass in all subjects.
'Swach Bharat Abhiyan' Lecture	A lecture was arranged on 'Swach Bharat' by prominent social worker to enlighten students and the faculty about the importance of this 'Abhiyan' introduced by the Prime Minister.
Feedback on institutional performance by the stakeholders	Feedback was taken from students, management members, alumni and parents regarding the performance of the institution in various aspects. Such feedback was analyzed; deficiencies were identified for necessary steps to be taken.
Basic computer teaching for municipal school student	Efforts were made to mobilize underprivileged students studying in Municipal schools to provide them basic computer education. However the progress of the same was inadequate.
Display of College results on the college website	

* Attach the Academic Calendar of the year as Annexure I

Academic Calendar for the academic year 2016-17 was prepared in the beginning of the academic year and was implemented. (Annexure-1)

2.16 Whether the AQAR was placed in statutory body Yes ☐ No ☐

Management ☑ Syndicate ☐ Any other body ☐

Provide the details of the action taken

> The IQAC plan of action was placed before the Governing Council of the college in the beginning of the academic year 2016-17. The Governing Council approved the same and assured of its full support for its effective implementation.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03	-	03	--
UG	09	-	09	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	
Diploma				
Certificate				
Others	--	--	--	
Total	12	--	12	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**12**
Trimester	--
Annual	--

The institution adopts the pattern of programmes designed by the University. The learners have been given a number of options for selecting the programme of their choice like B.Com, B.Sc., B.M.S, B.B.I, B.A.F, B.M.M. etc.

1.3 Feedback from stakeholders*Alumni [✓] Parents [✓] Employers [-] Students [✓]
(on all aspects)

Mode of feedback : Online [ ] Manual [✓] Co-operating schools(forPEI) [ ]

Regular feedback has been taken from the stakeholders from time to time. Proper analysis of the same has been done and the outcome of such feedback has been utilized for various

academic activities. (Annexure- II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Details of Change in Syllabus

2016-17

Department	Classs	Semester	Subjects	Salient aspects
Chemistry	F.Y.	I	Chem.-I&II	Examination and paper pattern in Physical, Inorganic and organic chemistry
		II	Chem.-I&II	
Computer Science	F.Y.	I	Computer science-	Calculus, COD, Statistics-I & II, FOSS & Python, Soft Skills
		II		Advanced Python, DBMS, LINUX, Green Technology
Information Technology	F.Y.	I & II	Information Technology	Soft Skill , Imperative programming , Green Technology
Commerce	F.Y.	I & II	All papers	Examination and paper pattern changed.
Business Management Studies	T.Y.	V	Marketing and H.R.	Elective subjects were introduced
		VI		
Mass Media	T.Y.	V	Digital Media	Introduced new subject of Digital media

1.5 Any new Department/Centre introduced during the year. If yes, give details.

New division was introduced in Bachelor of Accounts and Finance (B.A.F.) with effect from the academic year2016-17

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
49	47	01	--	01 [Librarian]

2.2 No. of permanent faculty with Ph.D. | 05 |

2.3 No. of Faculty positions recruited (R) and vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	-		-	--	--	-	--	05	--

2.4 No. of Guest and Visiting faculty and Temporary faculty | -- | | 01 | | -- |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	10	-
Presented papers	10	10	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Details of lectures delivered in each class as per time table and the percentage of lectures attended by students are recorded. The system also monitors if the lectures are regularly engaged by the faculty members.
- Parents are informed from time to time regarding the position of attendance of their wards.
- Lecture videos (NPTEL) are used for teaching learning process in science departments.
- A Book review, aptitude test, quiz competition and study tours etc. were arranged by the Chemistry Department.
- A study tour to Wild Life Research Centre and Zoological Park was arranged for the students of Zoology.
- The Department of Computer Science and Information Technology organised a series of Academic and Industrial expert lectures.
- Subject based quiz competition was organised by the departments of CS & IT.
- Creative activities like sessions on film making and photography to impart a creative acumen for creative jobs in the field of media are undertaken.
- Project and survey undertakings as well as Ad-making to enhance marketing skills for students of Management are undertaken.

2.7   Total No. of actual teaching days
      during this academic year

$$\boxed{180}$$

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book
      Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- As an affiliated college, examination evaluation reforms are adopted as directed by the University. This includes coding and masking of answer books, supply of photo copy of the assessed answer books, revaluation etc..
- At the college level, providing question bank, giving assignments, solving previous year's question papers, conducting of preliminary examination etc. have been followed for the benefit of the students.
- Examinations rules are read out every day prior to the commencement of the examination so as to keep the examinees away from malpractices.
- On the concluding day of the examination, a thank-giving notice is circulated by the head of the institution in all examination blocks addressed to the examinees for extending their full co-operation in the process of conducting the examination.
- Parents of the learners are informed during their meet with the faculty members regarding their examination schedule, marking scheme, minimum marks to be obtained in both internal and theory papers etc. Parents are also informed to advise their wards to keep them away from malpractices during the examinations.

2.9   No. of faculty members involved in curriculum
      Restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

$$\boxed{\text{Nil}}$$

2.10 Average percentage of attendance of students $\boxed{75}$

2.11 Course/Programme wise distribution of pass percentage:

Programmes	SEM	No. of Students Appeared	'O' Grade	'A' Grade	'B'	Pass Class	Pass %
T.Y.B.Com	V	254	03	15	20	109	43%
	VI	230*	02	08	22	117	65%
T.Y.B.Sc(Chem)	V	28	-	04	08	09	75%
	VI	28	01	08	11	04	85.75%
T.Y.B.Sc. CS	V	28	-	01	04	09	50%
	VI	26	-	01	05	05	42%
T.Y.B.A	V	20	02	05	04	04	75%
	VI	20	01	06	05	03	75%
T.Y.B.B.I	V	47	-	13	11	12	77%
	VI	47	-	04	17	19	85.10%
T.Y.B.A.F	V	63	02	21	14	14	81%
	VI	63	-	25	18	14	90.47%
T.YBMS	V	51	-	08	18	35	69%
	VI	46	-	03	17	15	76%
T.Y.B.M.M.	V	28	-	01	07	24	86%
	VI	28	-	-	03	19	79%
T.Y. B.SC IT	V	38	02	07	07	06	58%
	VI	38	01	10	09	07	72%
M.Sc. IT	I	19	01	09	-	12	63%
	II	19	-	02	08	04	74%
M.Sc. IT	III	06	-	01	03	04	67%
	IV	06	04	01	01	-	100%
M.Com-I	I	43	-	01	08	03	29%
	II	41	-	-	-	32	78%
M.Com.-II	III	34	01	01	12	10	71%
	IV	28	12	09	05	02	100%
M.Sc. Chem.-I	I	18	-	02	04	06	33.33%
	II	19	-	02	06	-	42%
M.Sc. Chem.-II	III	21	01	05	04	12	57.14%
	IV	21	-	09	05	-	66.66%

* few results not declared

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC plays a dominant role in monitoring, evaluating the teaching and learning process.
- It monitors Teaching Plan and its implementation by the faculty members.
- Students' Attendance is monitored and necessary actions taken if found lacking there.
- Teachers are advised to take class tests periodically.
- Necessary advice is given to the parents to enhance the academic progress of their ward.
- It advises the faculty members to have a question and answer session by the end of every topic.
- The outcome of the teachers' evaluation by the students is implemented for the enhancement of teaching quality.
- Projects are given to the students to enhance their ability to work independently.
- It monitors the effective functioning of college library as a source of learning.
- It advises the Library Advisory Committee to enhance the library services provided to the students based on students' feedback.
- The IQAC advises the N.S.S Unit of the college to participate in more activities for the fulfilment of institutional social responsibility.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	48
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	-	-	
Technical Staff	03	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Committee constituted for promoting research culture in the institution held meetings of the faculty periodically to share their research findings and experiences at seminars.
- The faculty members are encouraged to publish research articles and papers in National and International journals to enhance their knowledge in their respective field.
- The faculty is encouraged to take up more number of minor and major research projects.
- Concessions in the teaching workload are given to the faculty members involved in research.
- The faculty is motivated to organise conferences/seminar/workshop for the faculties/learners aspiring to qualify in NET-JRF/SET/GATE.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	-	-	-
Outlay in Rs. lakhs	0.75	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	02	-
Non-Peer Review Journals	-	-	17
e-Journals	-	-	-
Conference proceedings	13	05	-

3.5 Details on Impact factor of publications:

Range | 2.31-6.805 | Average | 4.05 | h-index | - | Nos. in SCOPUS | - |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant sanctioned	Received
Major projects	--	-	-	-
Minor Projects				
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	01	University of Mumbai	65,000/-	65,000/-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	01	01	65,000/-	65,000/-

3.7 No. of books published   i) With ISBN No. | 09 | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	01	02
Sponsoring agencies	self	-	self	self	-

3.12 No. of faculty served as experts, chairpersons or resource persons ____-____

3.13 No. of collaborations: ___-___ International ___-___ National ___-___ Any other ___02___

3.14 No. of linkages created during this year ___-___

3.15 Total budget for research for current year in lakhs : ___Nil___

From Funding agency ___-___   From Management of University/College ___Nil___

Total ___Nil___

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides ___01___
and students registered under them ___-___

3.19 No. of Ph.D. awarded by faculty from the Institution ___-___

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ___-___ SRF ___-___ Project Fellows ___-___ Any other ___-___

3.21 No. of students Participated in NSS events:

University level ___65___ State level ___-___

National level ___-___ International level ___-___

3.22 No. of students participated in NCC events:

University level ___-___ State level ___-___

National level ___-___ International level ___-___

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	
NCC	-	NSS	14	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS extension activities.

1. On the occasion of world Yoga day, one week yoga session was organized for staff and students.
2. A voters' awareness campaign was arranged by NSS.
3. Our students participated at 'Utkarsha' and pre SRD/NRD camp conducted at V.G.Vaze Kelkar College, Mulund.
4. Volunteers participated in the 'Run for Unity' programme arranged by Mumbai University.
5. Volunteers participated in the 'Run for Nation' programme arranged by Mumbai University.
6. Our NSS volunteers conducted a survey on Eco-friendly Ganeshotsav.
7. Volunteers interacted at Sanjeevdeep Vidyalaya, a school for deaf & dumb.
8. Voters' awareness workshop was attended by our students at Saraswati Engineering college, Khargar.
9. Our volunteers volunteered in the Yuva Diwas at Kurla campus, conducted by Mumbai University.
10. Blood donation rally was organised in and around Airoli and blood donation camp was conducted in the campus with the tie up of J.J. Hospital.
11. A survey was conducted on Dengue.
12. NSS participated in the Swachch Bharat Abhiyan by creating dust bins with waste materials to be used within the campus.
13. World Aids Day was observed by conducting a rally and creating awareness through skits in and around Airoli.
14. A seminar on sexual harassment was arranged for students.

15. Leadership training programme was attended by students at University of Mumbai.
16. Road safety awareness campaign and workshop was conducted.
17. A survey was conducted on electricity conservation.
18. On NSS Foundation Day, volunteers distributed notebooks prepared out of unused paper.
19. Our Volunteers participated in the "Auhvan" (Chancellor's Brigade) mock drill conducted at K.J.Somaiya College.
20. Our volunteers participated in the "Zapura Event"an intercollegiate event.
21. 'Constitution day' was observed through organizing rally.
22. Seven day special camp was organized for the NSS students in the adopted area Dighode.
23. To prevent the use of plastic bags volunteers prepared paper bags and distributed in local area.
24. Students were deputed to help the participants in the rally on 'World Disability Day'.
25. Free Thalassemia camp was organized for final year students in association with NGO Think Foundation.
26. After the implementation of Demonetisation, volunteers organised 'Cashless Awareness and survey' in the locality.
27. Volunteers helped in organizing the Annual Convocation at Mumbai University.

Others
1. Seminar on 'Stress Management' by Chinmaya Association.
2. Special 'Meditation Practice' on all college students for self empowerment.
3. Session on spiritual discourse on 'Bhagvad Geeta' by Shri Ganagadharendra Mahaswamy of Survaranavalli Math.
4. College Women Development Cell organized one day guidance and interactive workshop for the final year students on premarital counselling by Mr. Sunil More and Mrs. Karuna Sawant from NGO 'Stree Mukti Sanghatana'.
5. Organized guest lecture on Gender equality by NGO member Mr. Sunil More.
6. WDC in association with NSS unit of the college organized awareness programme on World HIV / AIDS day.
7. Conducted workshop on 'Self Defence' in association with 'Close Combat Marshall Art' by Mr. Rohit Mishra.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 Acres	-		1.5 Acres
Class rooms	30	-		30
Laboratories	8	-		8
Seminar Halls	1	-		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	1	-	Management	1
Value of the equipment purchased during the year (Rs. in Lakhs)	74,64,938	16,87,930		91,52,868
Others	-	-		-

4.2 Computerization of administration and library

- The college has well equipped computer laboratories and other ICT enabled learning resources, which are extensively used for academic and administrative purposes.
- The college has three computer laboratories used by students.
- The college library is equipped with computers, printers and internet facility.
- The library is fully automated.
- All the departments and laboratories have computers with internet access.
- The examination department has an independent room replete with computers with internet facility and printers.
- The College administrative office comprises modular cubicles, computers and printers.
- The administrative office uses licensed software for all administrative purposes.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,795	12,30,513	3,518	36,319	14,313	12,66,832
Reference Books	1,960	1,415,586	134	33,336	2,094	14,48,922
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	155	55,695	-	-	155	55,695
Others (specify)Maps	24	3,680	-	-	24	3,680

*Library subscribed to NLIST programme under INFLIBNET. Access to more than 6000 journals.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	123	03	03	01	-	11	19	-
Added	03	-	20	-	-	02	-	-
Total	126	03	23	01	-	13	19	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

One Workshop on Cloud Computing

4.6 Amount spent on maintenance in lakhs :

i) ICT   4,43,808

ii) Campus Infrastructure and facilities   2,95,872

iii) Equipments   4,14,221

iv) Others   3,25,459

Total :   14,79,360

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution collects information regarding students belonging to SC, ST, OBC,SBC etc
- Students belonging to special category are given information regarding the support services like freeships, scholarships etc. extended by the institution, the Government and other social organizations.
- The college prospectus gives details of various support services provided by the institution.
- In the induction programme students are informed about students' support services.
- Written notices are circulated in the classrooms giving details of various support services to enhance the awareness about such services.
- In the PTA meetings, parents are informed about the support services provided to the students.
- Information regarding support services are also displayed on the college notice boards from time to time for creating awareness.
- The information about Student support services are displayed on college website and even shared through social media.

5.2 Efforts made by the institution for tracking the progression

- Alumni association had two meetings in the academic year 2016-17 .The institution collected information from the alumni regarding progression.
- During the year many students from our college secured admission for post-graduation.
- Transfer certificate records were used to track students' progression.
- Students' performance and attendance is communicated parents and their wards through Parent teacher meeting.
- College results are compared with university results and analyse. Efforts are made to improve in areas where ever it is required.
- Students took admissions from UG to PG.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2120	150	-	-

(b) No. of students outside the state | 10 |

(c) No. of international students | - |

Men | No | % |
| --- | --- |
| 1119 | 49.29 |

Women | No | % |
| --- | --- |
| 1151 | 50.71 |

2015-16						2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1790	143	04	228	--	2165	1906	155	04	204	01	2270

Demand ratio   3:2   Dropout % - Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Department of chemistry organized Crash course on preparation of NET/SET in Chemical science for faculties and students at State level.
- Guidance lecture was organized for final year students by SEED INFOTECH.
- The college library is well stocked with books and journals for competitive examinations.
- Guidance sessions were organized by Career counselling cell through 'Brigthwayz' for the students appearing for MBA-CET examination.

No. of students beneficiaries | Not known |

5.5 No. of students qualified in these examinations

NET | 01 | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- College has appointed a regular visiting professional counselor.
- Orientation lecture on counselling is provided for each class by the counselling cell.
- Counseling is provided to students who require and identified by teachers during class.
- Sessions on Corporate Etiquettes, personality Development programme and Resume writing was conducted by Placement cell through 'Brightwayz'.
- Typing competition and Mock interview training benefited 58 students which were organized by the placement cell in collaboration with 'Technoserve'.

5.7 Details of campus placement

On campus			Off campus
Number of organization visited	Number of students participation	Number of students placed	Number of Students Placed
05	180	21	

5.8 Details of gender sensitization programmes

- The college has conducted gender audit to ascertain that there is a fair representation of women/girls in the campus.
- Pre-marital counselling for final year students by Stree Mukti Sanghtan NGO.
- Self Defence workshop in Collaboration of Close Combat Martial Art

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [--]   National level [--]   International level [--]

No. of students participated in cultural events

State/ University level [--]   National level [--]   International level [--]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

[--]   23   [--]   [--]

Sports: State/ University level   National level   International level

Cultural: State/ University level | -- | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	06	18,000
Financial support from government	05(University)	5000
Financial support from other sources (ANGC)	06	4800
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students

- The students actively participated in all events as volunteers and helped the faculty in organizing various activities.
- Activities connected with cleanliness drive under Swacch Bharat Abhiyan, women empowerment etc. were undertaken.
- Awareness on Cashless transaction after demonetisation.
- Road safety awareness programme.

5.13 Major grievances of students (if any) redressed:

   The college has constituted 'College Grievance Cell' to accept and redress both major and minor grievances of the students from time to time. As there were no major grievances during this academic year, only minor grievances were redressed as per the satisfaction of the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision To make the institution a centre of academic excellence To ensure quality education accessible to all To tune –in the minds of youth for an ever changing world Mission To empower students with knowledge and skill To develop competence for gainful employment To inculcate discipline, commitment and sensitivity

6.2 Does the Institution has a management Information System

The Management information system was adopted in administration, accounting and admission process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Heads of the department conducts the meeting of faculty and get the feedback from them to improve the curriculum aspect.

- Faculty also attends workshop and seminars to discuss on revised syllabus.

6.3.2 Teaching and Learning

Following efforts were made to implement effective system of teaching and learning;

- Orientation programme are conducted for first year students to give them details of curriculum and infrastructure facilities available in the campus.

- Staffs meeting are conducted by Principal to give suggestions for effective teaching and learning.

- Students were encouraged to participate in the events and competitions conducted by the college and also encouraged to participate in study tours.

6.3.3   Examination and Evaluation

- Our Institute is affiliated to the university of Mumbai thus the college follows the examination system as per its norms.
- Revaluation and moderation of the examination papers are undertaken as per as per university rules and regulations.
- The students are informed about the punishments as a warning mentioned in the Unfair means practices as per University norms.
- College examination results are declared within stipulated time from the last date of examination.
- Examination schedule programme-wise is displayed on notice board and college website.

6.3.4   Research and Development

- Faculty Members who are already registered for Ph.D program are encouraged to complete the same as early as possible.
- Others faculty members are encouraged to NET/SET examination.
- Faculty members are encouraged to take minor and major research projects.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- The Library has been well equipped with text books and reference books.
- The College has installed CCTV cameras in all classess and on all floors.
- E-books are made available.

6.3.6   Human Resource Management

- The college conducts meetings of faculty for discussion on activities and curriculum aspects.

- Many committees were formed to organize the activities of the college smoothly.
- Many activities of Inter & Intra colleges are held regularly.
  Study tours are under taken for the benefit of students.
- Performance appraisal report in taken from the faculty and non-teaching staff for every six months.

6.3.7 Faculty and Staff recruitment

- All recruitments of faculty and the staff are done following the University statutes.
- Teaching Posts are advertised for recruitment.
- Candidates are interviewed and selected on the basis of merit.
- Demonstration lectures are under taken to select the best candidates for teaching posts.

6.3.8 Industry Interaction / Collaboration

- Study tours are organized every year.
- Study tour reports are prepared and the copy of the same is kept in the library for the benefit of students.
- Students have been assigned projects involving industrial tours.

6.3.9 Admission of Students

- Admission process is carried out as per the norms specified by the University.
- All admissions to various courses are undertaken through a perfect transparent system based on merit.
- All details pertaining to admissions are displayed on the College website and given in the prospectus.
- On request, students from the economically weaker sections are allowed to make staggered payment of fees.
- The college adheres to the reservation policy of the Govt. pertaining to the admission of the students belonging to reserved category.

6.4 Welfare schemes for

Teaching	Employees Provident Fund, Gratuity, Group Insurance etc have been implemented.
Non teaching	- Uniform and Monsoon wear and shoes for Class IV staff - Advance against salary is given in case of emergency. - Medical help in special cases. - Encouragement for further studies. - Notebooks to the school going childrens of

	Class IV Employees.
Students	• Group insurance scheme introduced for the benefit of students. • Free ships and scholarships extended to needy students. • Placement Services, Counselling, Medical Care extended to students. • First-aid Facilities made available.

6.5 Total corpus fund generated: | 40.00 lakhs |

6.6 Whether annual financial audit has been done   Yes | ✓ | No | |

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	No	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | -- | No | -- |

For PG Programmes   Yes | -- | No | -- |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

   NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

   NOT APPLICABLE

6.11 Activities and support from the Alumni Association

> • The alumni participate at the meetings conducted twice a year.
> • Our college Alumni Association participates in the flag hoisting ceremony on Independence and Republic Day and participate in entertainment programme
> • The alumni interacts with faculty regularly.

6.12 Activities and support from the Parent – Teacher Association

- The College has a Parent Teacher Association.
- The Parent Teacher meeting is held twice in a year.
- Faculty and Parents interact on every fourth Saturday of the month, to discuss the progress of the learners

6.13 Development programmes for support staff

- The Department of Accountancy conducts session on how to fill up online tax returns on the taxable income.
- Information Technology Dept. conducts sessions for staff on how to use social network and cyber laws.
- Class III and Class IV Employees are encouraged to enhance their academic qualification.

6.14 Initiatives taken by the institution to make the campus eco-friendly

a)) Green Audit is conducted every year and suggestions are implemented.

b) Every year NSS cell organizes the tree plantation programme.

c) Lectures are arranged for the students regarding the importance of clean and green environment.

<div align="center">

Criterion – VII

</div>

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

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1. **Examiners Observation Report:** During the assessment of examination answer books of learners, the examiner identifies the deficiencies. Such deficiencies are made known to the learners and parents for future progress and this resulted in the improvement of the result in the next semester examination.

2. **Feedback on Institutional performance by the stakeholders:** Feedback was taken from students, management members, alumni and parents regarding the performance of the institution in various aspects. Such feedback was analyzed; deficiencies were identified necessary steps were taken.

7.2 Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

Plan of Action	Action taken report
Student support feedback	Feedback on student support extended by the institution was taken, analyzed and deficiencies were identified for necessary remedial measures.
Examiners observation report	The examiners prepared his/her observations with regard to the answers written by the students-deficiencies were identified and informed the examinees.
Student Vehicle Parking	Proper arrangement for parking the two wheelers of the students has been done.
4-meetings of Local Managing committee in an academic year	Four meetings of the Local Managing Committee were held to discuss various matters connected with the progress of the college.
Orientation programme for non-teaching staff	An orientation programme was arranged for non-teaching staff concerned with personality development.
Multiple preliminary examination	Multiple preliminary examinations were conducted for failure student till they pass in all subjects.
Swach Bharat Abhiyan Lecture	A lecture was arranged on Swach Bharat by prominent social worker to enlighten students and the faculty the importance of this abhiyan introduced by the Prime Minister.
Feedback on institutional performance by the stakeholders	Feedback was taken from students, management members, alumni and parents regarding the

	performance of the institution in various aspects. Such feedback was analyzed; deficiencies were identified for necessary steps to be taken.
Basic computer teaching for municipal school student	Efforts were made to mobilize underprivileged students studying in Municipal schools to provide them basics computer education. However the progress of the same was inadequate.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

    1. College Fest
    2. Fee collection through Bank
Details of these best practices are given in annexure-4 and 5 to AQAR 2016-17.

7.4 Contribution to environmental awareness / protection

- The N.S.S Students conducted a rally to create environmental awareness among the people in the vicinity of the college.
- Lectures on environmental conservation were arranged in the college for creating awareness among the learners towards a clean pollution-free environment.
- A street play was arranged by the students of N.S.S wing on environmental awareness.
- Endangered species are protected in the college campus by calling the "Sarpamitra" whenever snake is found in the campus.
- Lectures and seminars conducted for students to sensitize them to avoid the use of plastic bags .The students of NSS have taken efforts in the rural areas of Thane district towards this end.
- Environmental days were celebrated in the campus like Earth day, Ozone day, Environment day, on April 22, September 16 and 5th June respectively.
- Tree plantation program was undertaken in and outside the college campus and potted indoor plants inside the building were installed. Public outside the campus are motivated to install clay-Ganpati which would not pollute the water-bodies at the time of immersion.

7.5 Whether environmental audit was conducted?   Yes   √   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

    NIL

8. Plans of institution for next year

1. To go for accreditation NAAC second cycle.
2. To organize national seminar and conferences in different topics.
3. To organize inter and intra-collegiate events for the benefit of students.
4. To issue digital Identity cards to improve security system.
5.To conduct workshop on revised syllabus in association with University of Mumbai.
6. To organize intercollegiate sports event.
7. To have collaboration with Associations to increase campus placement.
8. To start B.Sc. with physics as a major subject .

Name   *Dr.(Mrs.)Leena Sarkar*

Name   *Dr.(Mr.)B.R.Deshpande*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I -AQAR 2016-17

JVM'S MEHTA DEGREE COLLEGE, AIROLI, NAVI MUMBAI

Academic Calendar 2016-17

6th June 2016: Reopening of college after summer vacation. Staff meeting. Meeting of Head of Departments. Display of time table for second and third year classes on notice board. Classes for third year and second year courses begin. Meeting of various committees with principal.

Staff meeting with different committees	6th June 2016
Orientation for fresher (First year students)	1st and 2nd July 2016
Commencement of Lecture for all first year classes	4th July 2016
Holiday Ramzan Eid	6th July 2016
Remedial lectures for ATKT	7th July 2016
Expert Talk on Entrepreneurship by chemistry department	2nd week of July 2016
Orientation by Counseling Cell	23rd July 2016
Inter disciplinary –one week workshop on preparation for competition exam by Economics Dept.	3rd week of July 2016
Programme by college Women Development Cell	30th July 2016
Debate competition for students by IT/CS department	1st week of August 2016
Bank visit for T.Y.B.A. students by Economics Department	1st week of August 2016
Guidance lecture on Time Management by Chemistry Department	1st week of August 2016
1st and 3rd semester internal examination begins	2nd week of August 2016
Independence Day-Flag Hoisting	15th August 2016
Holiday- Parsi New Year (Pateti)	17th August 2016
Holiday-Raksha Bandhan	18th August 2016
Debate competition by Commerce Department (commerce forum)	3rd week of August 2016
Chemistry aptitude Test for PG by Chemistry Department	23rd August 2016
NSS Blood Donation Camp	4th week of August 2016
NSS Tree Plantation	31st August 2016
Goonj Inter Collegiate Dance competition (Audition)	1st September 2016
Teacher's Day Celebration	3rd September 2016
Holiday- Ganesh Chaturti	5th September 2016
Holiday – Ganesh Utsav (as per University schedule)	6th to 12th September 2016
Holiday-Bakri Eid	13th September 2016
Hindi Rashtra Bhasha Diwas	14th September 2016
CONTECH chemistry test by Chemistry department	September 2016
Elocution/Essay competition by Economics department	3rd week of September 2016
Goonj- Finale (Intercollegiate Dance Competition), Panorama and Sci-Tech Fest- (Intercollegiate Festival)	17th September,2016

IInd and Ivth Semester ATKT Exam	20th September 2016
Holiday – Gandhi Jayanti (Sunday)	2nd October 2016
Regular Exams (Ist and III rd Semester)	3rd October 2016 to 14th October 2016
Holiday- Dassera	11th October 2016
Holiday – Muharram	12th October 2016
Result Declaration	21st October 2016
Diwali Vacation	22nd October to 9th November 2016

{Every fourth Saturday of the month parent teachers meeting with all faculty members}
(Diwali vacation- from 22nd Oct. To 9th Nov. 2016)

Second Semester 2016

10th Nov. 2016 College reopens after Diwali vacation, Lectures resumes as per time table, result analysis, meeting of Head of the Departments.

Staff meeting	10th November 2016
Holiday – Gurunanak Jayanti	14th November 2016
Elocution and Essay Competition organised by Commerce Forum	3rd Week of November 2016
Exhibition for all departments	26 November 2016
Hindi workshop (use of Hindi in Media)	3rd December 2016
Chemistry Day	10th December 2016
Exhibition on current Trends in IT by IT departments	2nd week of December 2016
Advertisements (animation/ making) Competition for S Y CS/ IT	2nd week of December 2016
Holiday- Id- E- Milad	12th December 2016
PPT presentation competition by Economics Department	2nd week of December 2016
Industrial visit for all departments	3rd week of December 2016
String Festival JASHN	19th & 20th December 2016
Sports day	21st & 22nd December 2016
Annual day	23rd December 2016
Staff Picnic	24th December 2016
Winter vacation	25th December 2016 to 1st January 17
IInd and IV th semester internal examination	1st week of January 2017
PPT Competition for F Y students by IT/CS department	2nd week of January 2017
Industrial Expert talk for B.Sc. & M.Sc. students by Chemistry department	3rd week of January 2017
Republic day – Flag Hoisting	26th January 2017
Convocation Ceremony for TY and PG students, Farewell function and Alumni meet	28th January 2017

Intercollegiate Film Making Competition by BMM Department	4th February 2017
Guidance lecture for all final year students	2nd week of February 2017
Holiday- Chatrapati shivaji Maharaj Jayanti	19th February 2017
Career guidance lecture of Economics Students	2nd Week of February 2017
Holiday- Mahashivratri	24th February 2017
Marathi Raj Bhasha divas	27th February 2017
National Science Day	28th February 2017
ATKT examination	1st to 10th March 2017
Holiday- Holi	13th March 2017
Regular examination for 2nd and 4th Semester	20th March onwards
Guidance lecture for final year students of Chemistry	1st week of April 2017
Holiday- Ramnavami	5th April 2017
Holiday- Mahavir jayanti	9th April 2017
Holiday - Dr. Ambedkar jayanti and Good Friday	14th April 2017
Result Declaration	20th April 2017
Guidance lecture for M.Sc. Chemistry students	3rd week of April 2017
Staff Meeting	30th April 2017
Last working Day	2nd May 2017
(Every fourth Saturday of the month Parent teacher Meeting with all faculty members.) **Subject to modification as per University Calendar**	

ANNEXURE II   -AQAR 2016-17

ANALYSIS OF PARENTS FEEDBACK

1. Do you find this institution better than others for your ward?
Yes/ No.

Out of 50 parents 45 have said yes
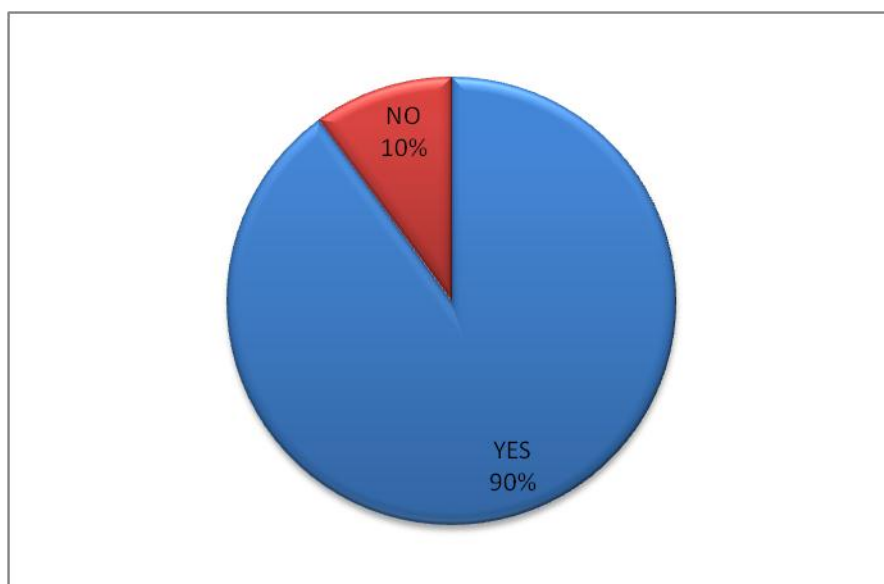
2. Do you feel facilities/infrastructure in the college is adequate?   **Yes/ No.**

- Out of 50 parents 36 have said yes
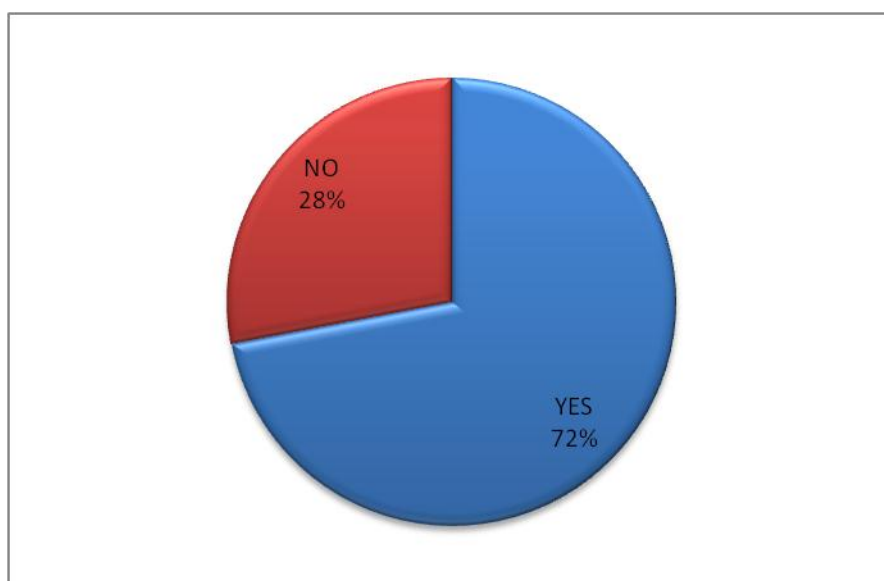
3. Do you feel that your ward is physically secured in the campus?   **Yes/ No.**

- Out of 50 parents 40 have said yes
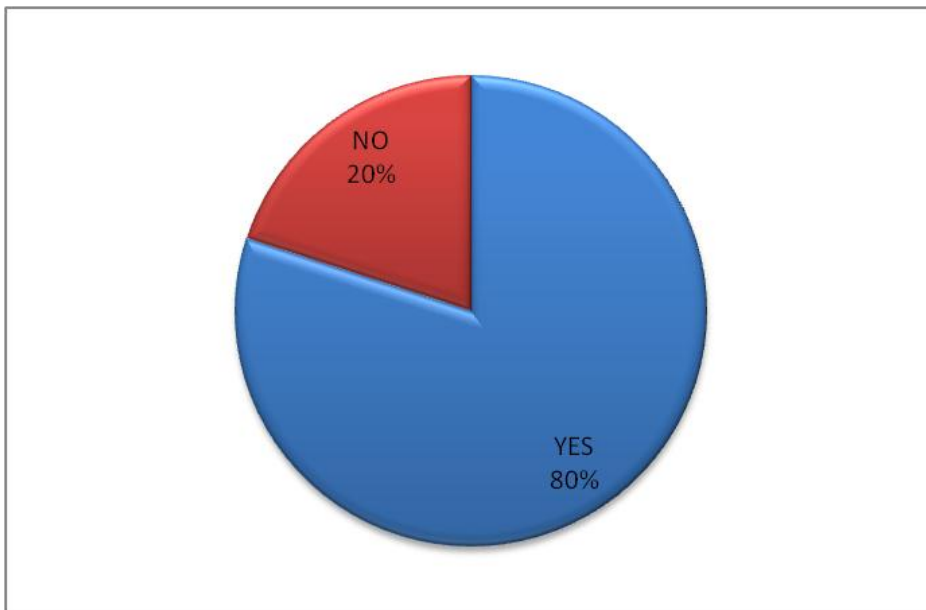
4. Whether teaching, learning and evaluation process of the college is Satisfactory? Yes/ No.

- Out of 50 parents 35 have said yes
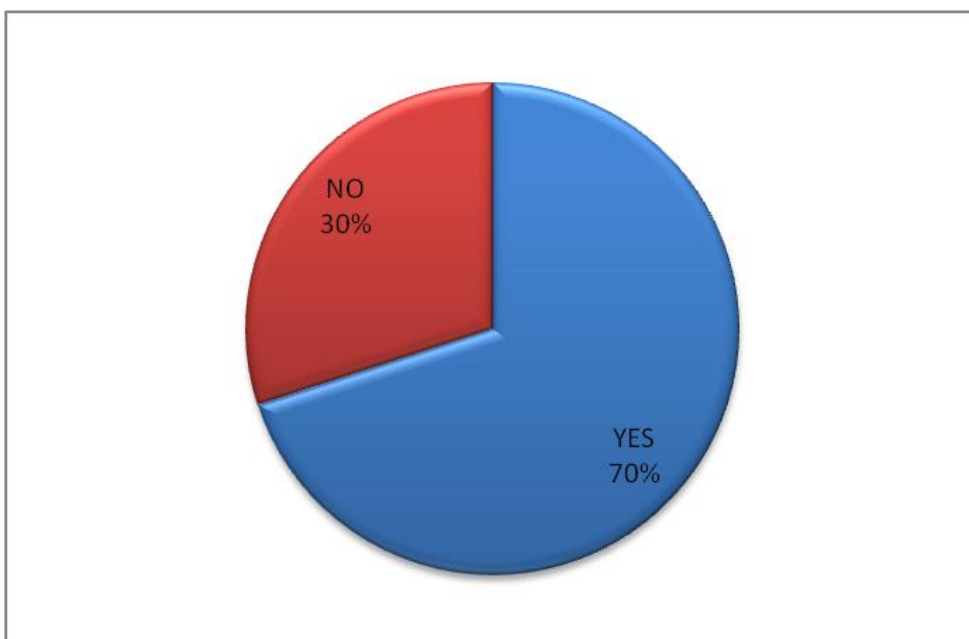
5. Are you satisfied with the cooperation extended by the administrative staff?   Yes/ No.

- Out of 50 parents 34 have said yes
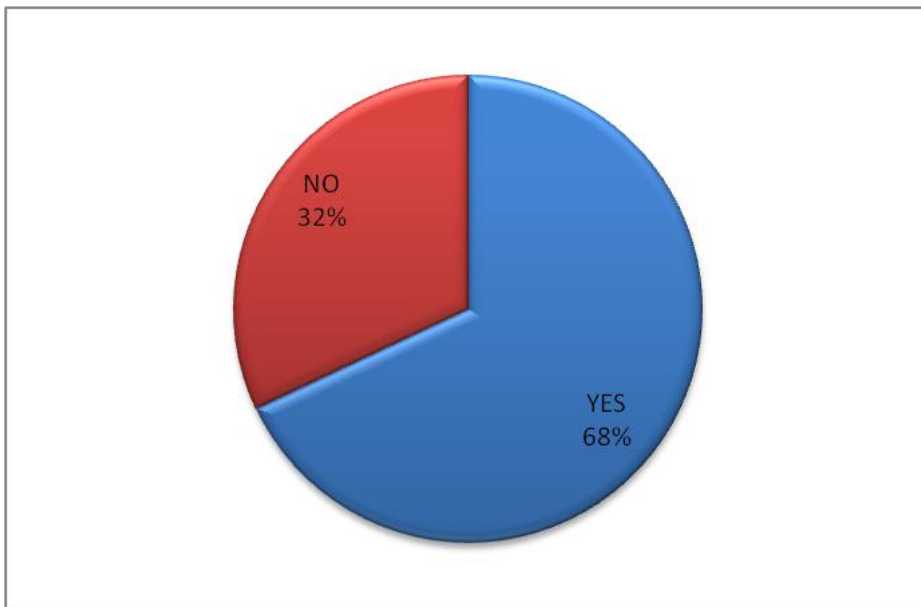
6. Can you make direct communication with teaching staff?   Yes/ No.

- Out of 50 parents 46 have said yes
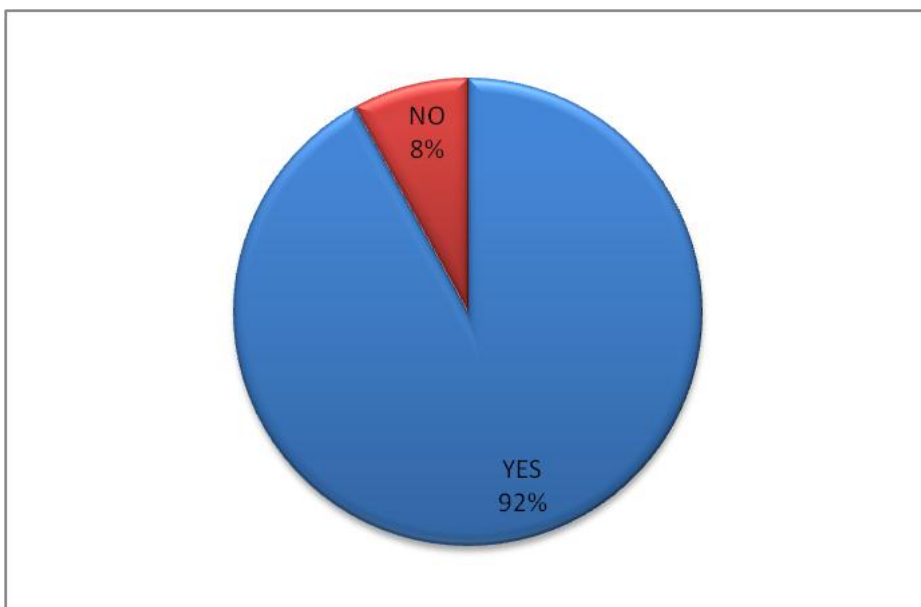
7. Do you find up gradation of hard and soft skills of your ward?   Yes/ No.

- Out of 50 parents 42 have said yes
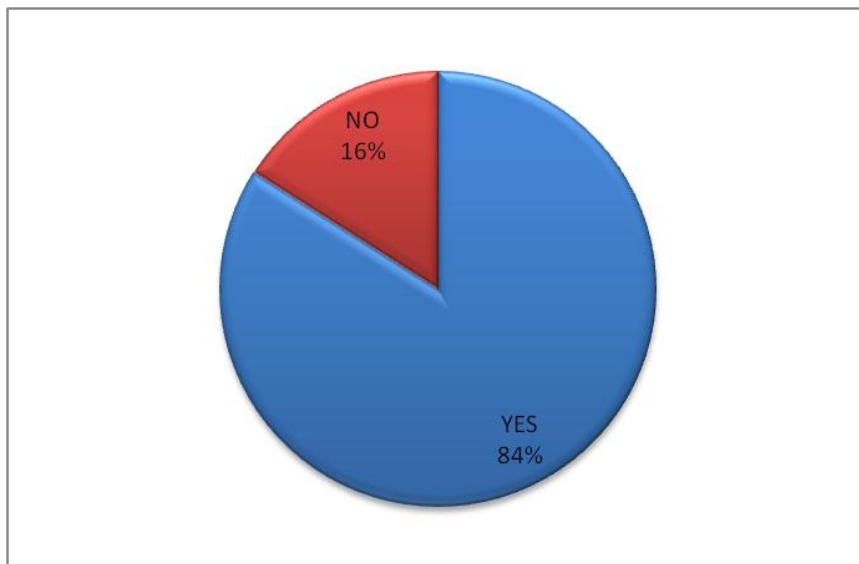
8. Are you satisfied with library facility provided by the college to the learners?   Yes/ No

- Out of 50 parents 38 have said yes
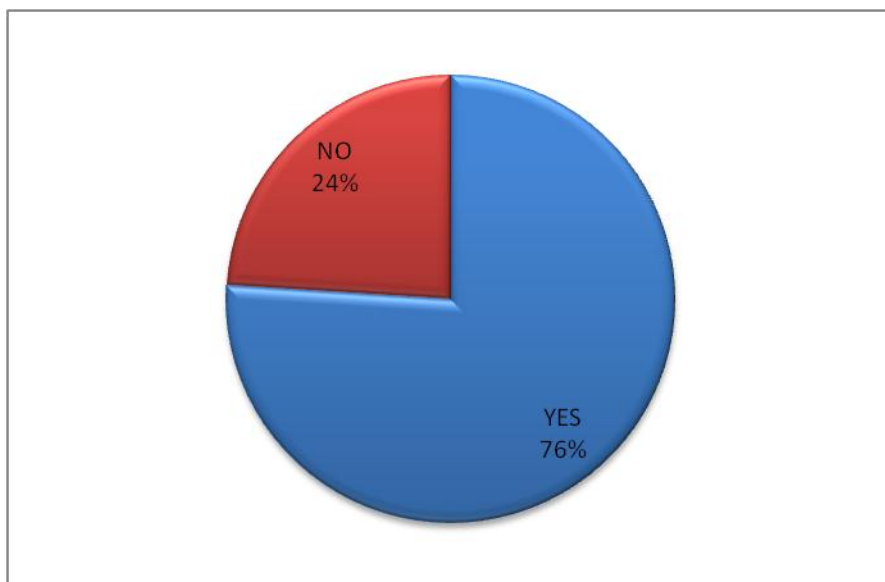
9. Whether the admission process adapted by the college is transparent and merit based? Yes/ No

- Out of 50 parents 35 have said yes
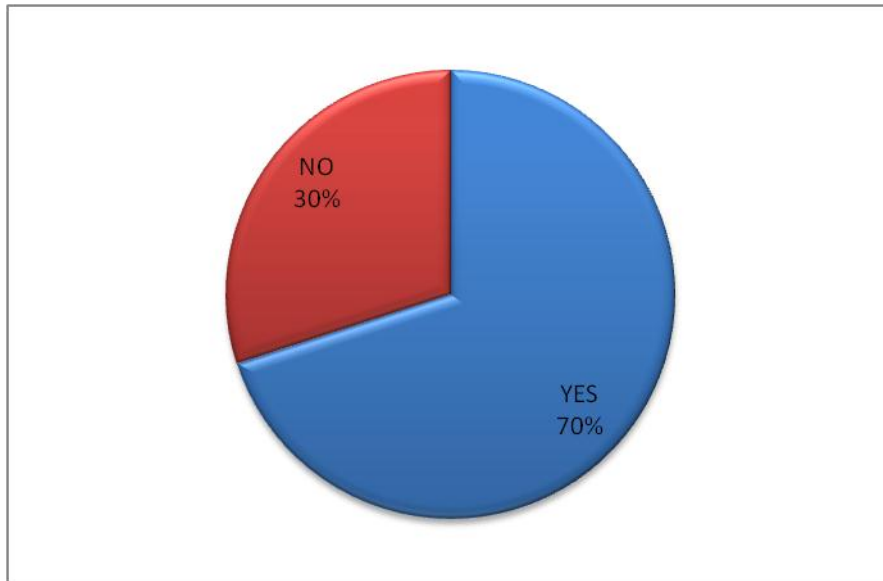
10. Whether the college and its surroundings are kept clean to attain the objectives of

'Swacch Bharat'.   **Yes/ No**

- Out of 50 parents 41 have said yes
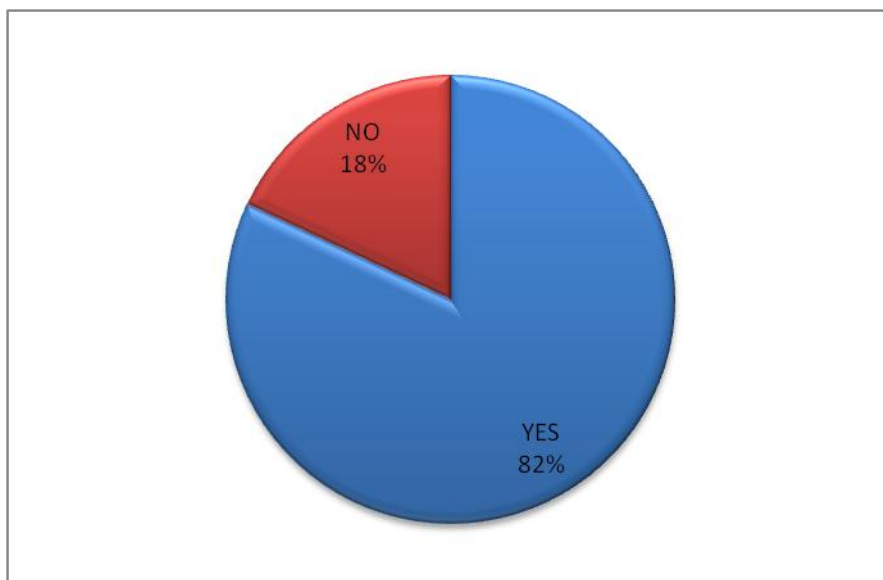
ANNEXURE III -AQAR 2016-17

JVM'S MEHTA DEGREE COLLEGE, AIROLI, NAVI MUMBAI

Analysis of feedback from College Alumni

Q.1 The quality of teaching and learning

Observation	Excellent	Good	Average	Below Average
Percentage	58	20	20	02
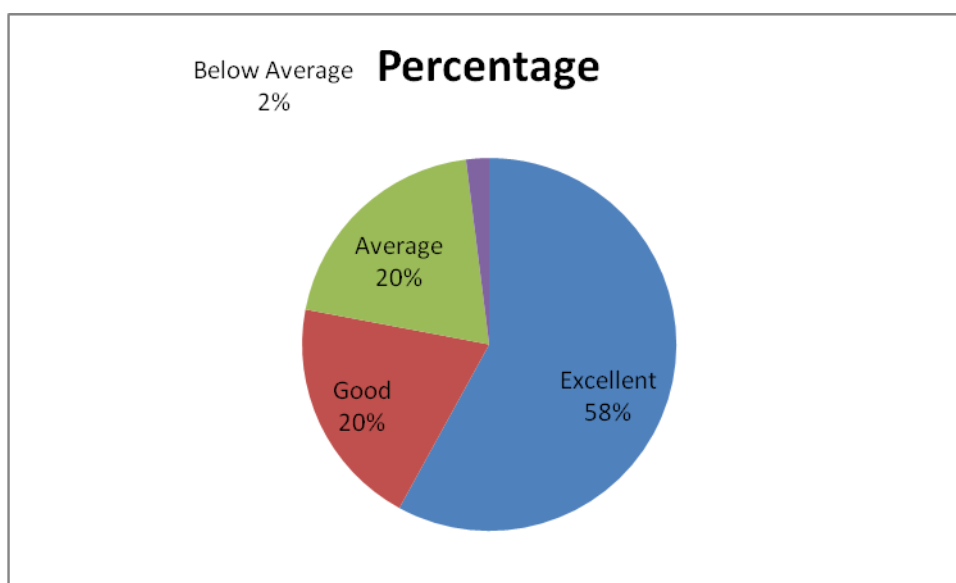
58% of the students are of the opinion that the quality of teaching and learning is excellent.
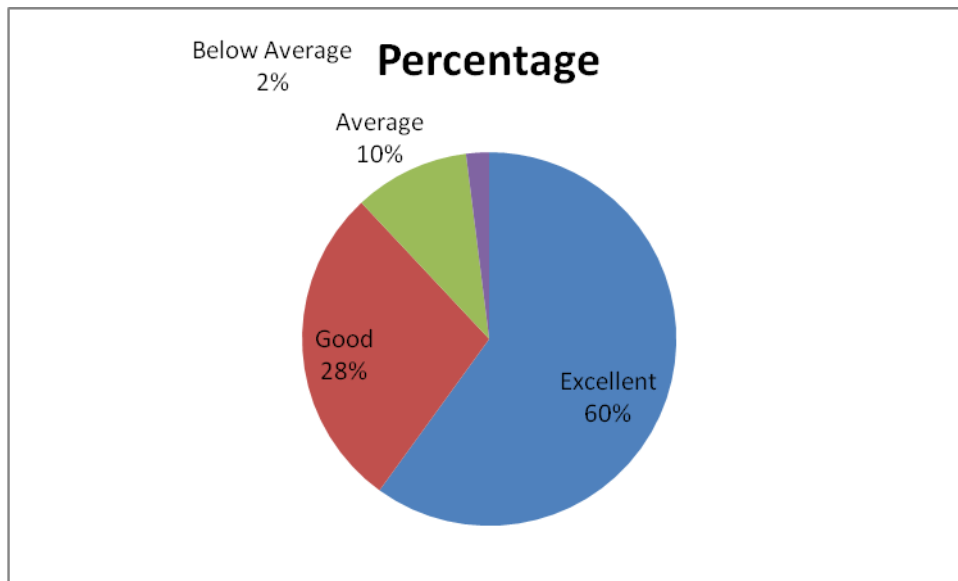
20% of the students are of the opinion that the quality of teaching and learning is good.

20% of the students are of the opinion that the quality of teaching and learning is average.

02% of the students are of the opinion that the quality of teaching and learning is below average.

Q.2 Role of Institution in the holistic development of the students

Observation	Excellent	Good	Average	Below Average
Percentage	50	30	15	05
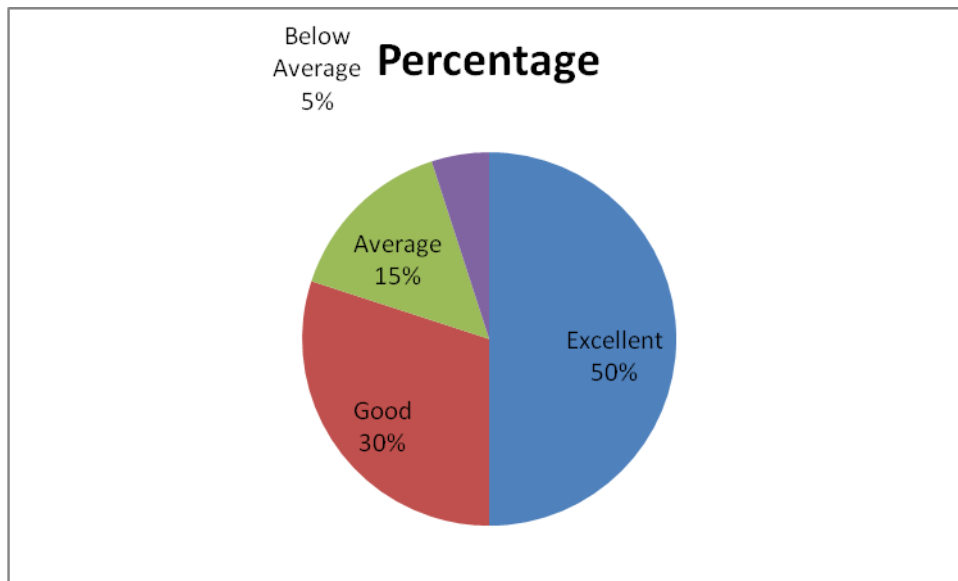
50% of the students are of the opinion that the quality of teaching and learning is excellent.
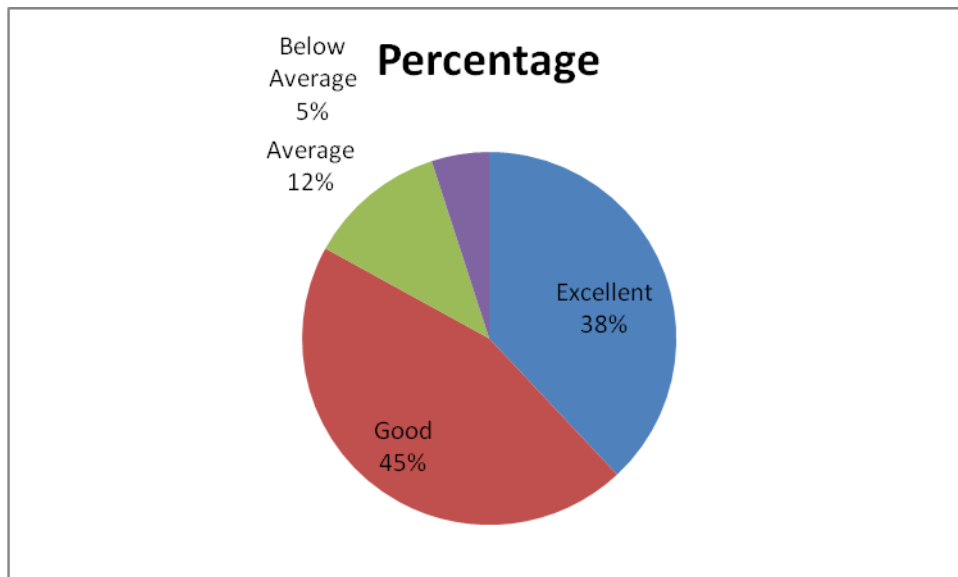
30% of the students are of the opinion that the quality of teaching and learning is good.

15% of the students are of the opinion that the quality of teaching and learning is average.

05% of the students are of the opinion that the quality of teaching and learning is below average.

Q.3 Encouragement for further studies.

Observation	Excellent	Good	Average	Below Average
Percentage	60	28	10	02

60% of the students are of the opinion that the quality of teaching and learning is excellent.
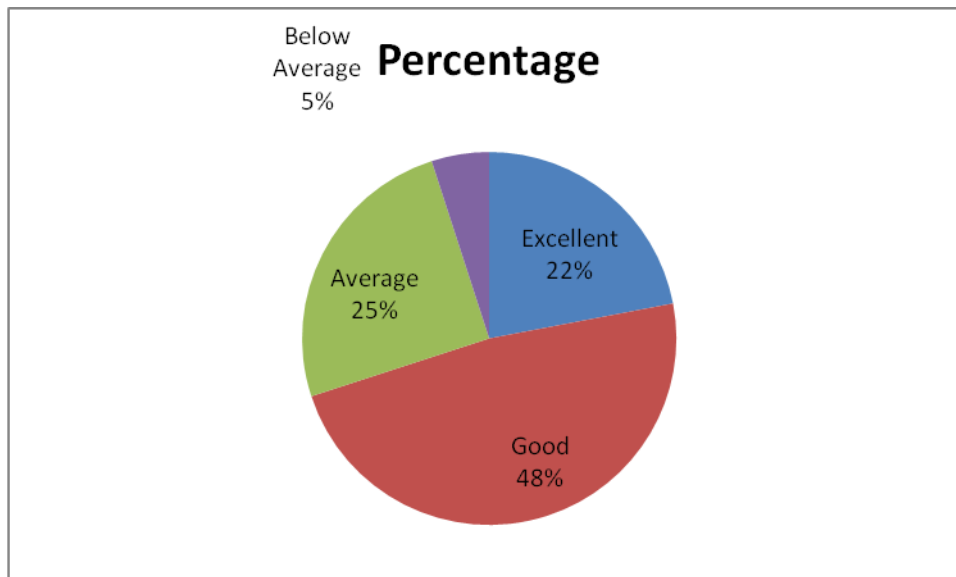
28% of the students are of the opinion that the quality of teaching and learning is good.

10% of the students are of the opinion that the quality of teaching and learning is average.

02% of the students are of the opinion that the quality of teaching and learning is below average.

Q.4 Role of Institution in making the learner a responsible citizen of this country

Observation	Excellent	Good	Average	Below Average
Percentage	38	45	12	05

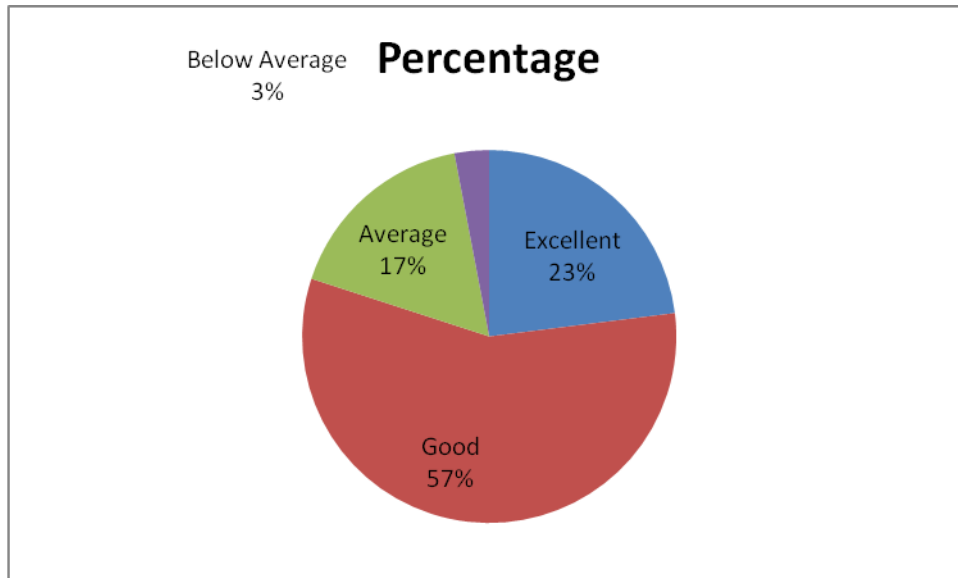38% of the students are of the opinion that the quality of teaching and learning is excellent.

45% of the students are of the opinion that the quality of teaching and learning is good.

12% of the students are of the opinion that the quality of teaching and learning is average.

05% of the students are of the opinion that the quality of teaching and learning is below average.

Q.5 The name, fame and reputation of the Institution in the eyes of general public

Observation	Excellent	Good	Average	Below Average
Percentage	22	48	25	05

22% of the students are of the opinion that the quality of teaching and learning is excellent.
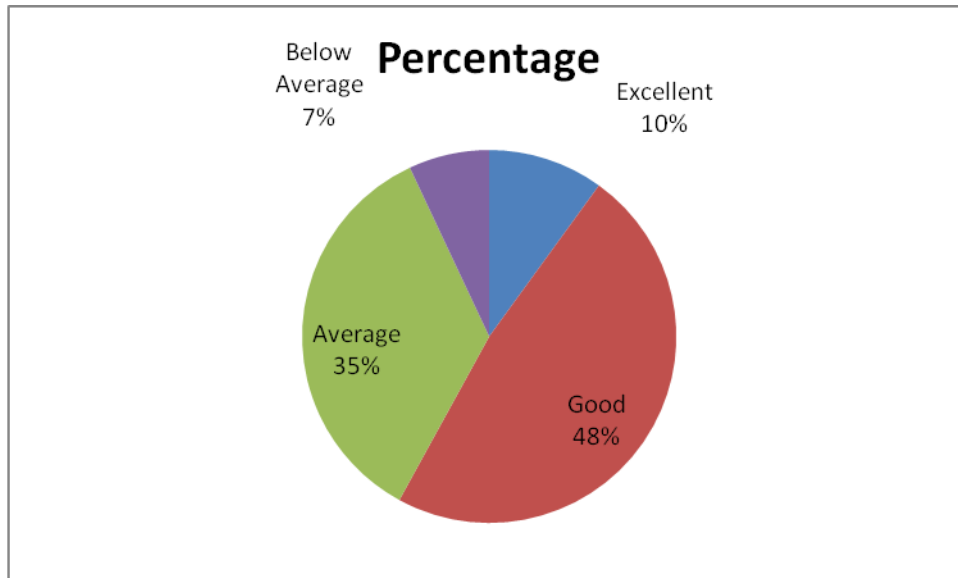
48% of the students are of the opinion that the quality of teaching and learning is good.

25% of the students are of the opinion that the quality of teaching and learning is average.

05% of the students are of the opinion that the quality of teaching and learning is below average.

Q.6 Development of leadership quality among the learners

Observation	Excellent	Good	Average	Below Average
Percentage	23	57	17	03

23% of the students are of the opinion that the quality of teaching and learning is excellent.

57% of the students are of the opinion that the quality of teaching and learning is good.

17% of the students are of the opinion that the quality of teaching and learning is average.

03% of the students are of the opinion that the quality of teaching and learning is below average.

Q.7 Creation of entrepreneurial quality among the learners.

Observation	Excellent	Good	Average	Below Average
Percentage	10	48	35	07

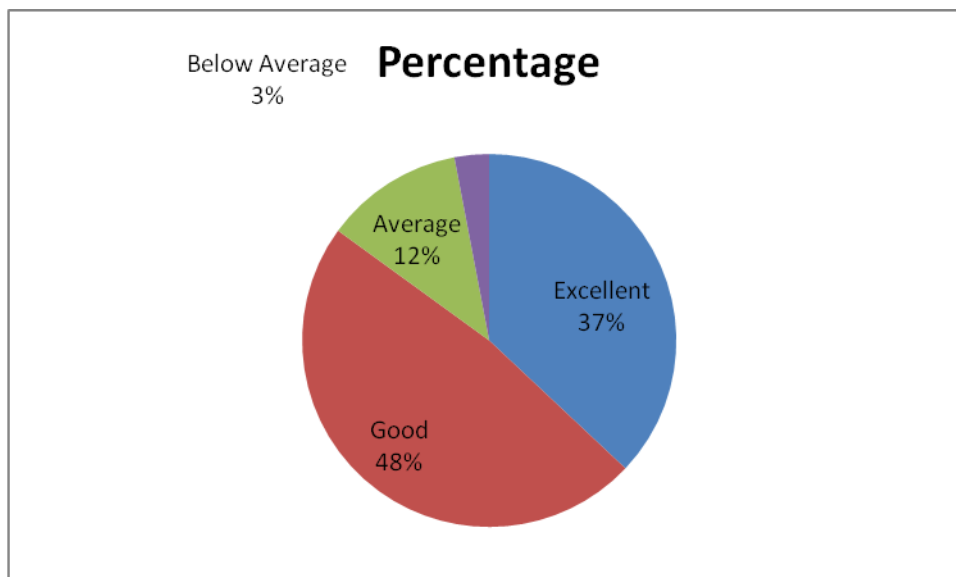**10% of the students are of the opinion that the quality of teaching and learning is excellent.**

48% of the students are of the opinion that the quality of teaching and learning is good.

35% of the students are of the opinion that the quality of teaching and learning is average.

07% of the students are of the opinion that the quality of teaching and learning is below average.

Q.8 Role of the Institution in preparing the learners for competitive examinations.

Observation	Excellent	Good	Average	Below Average
Percentage	37	48	12	03

37% of the students are of the opinion that the quality of teaching and learning is excellent.

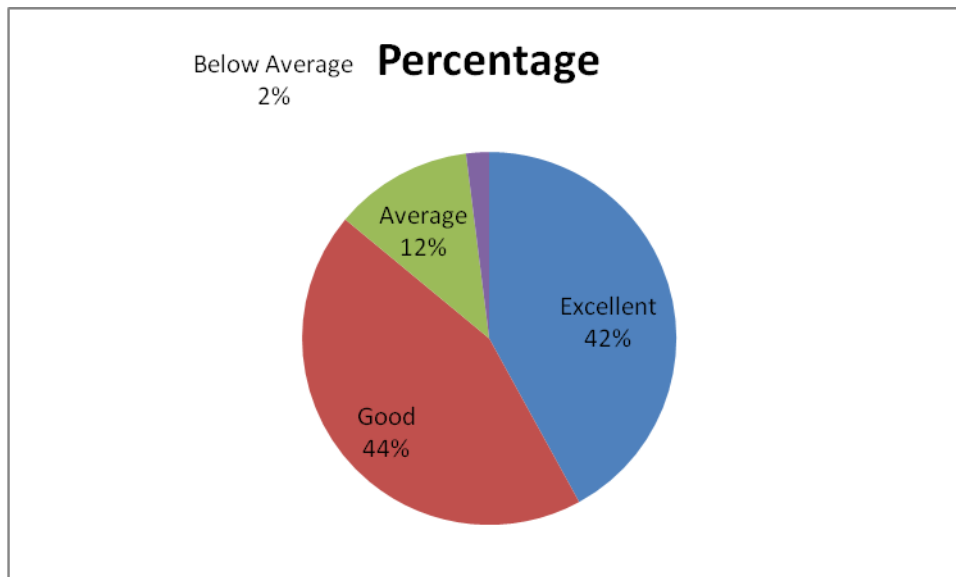**48% of the students are of the opinion that the quality of teaching and learning is good.**

12% of the students are of the opinion that the quality of teaching and learning is average.

03% of the students are of the opinion that the quality of teaching and learning is below average.

Q.9 Grooming the learners in making them successful professionals.

Observation	Excellent	Good	Average	Below Average
Percentage	42	44	12	02

42% of the students are of the opinion that the quality of teaching and learning is excellent.
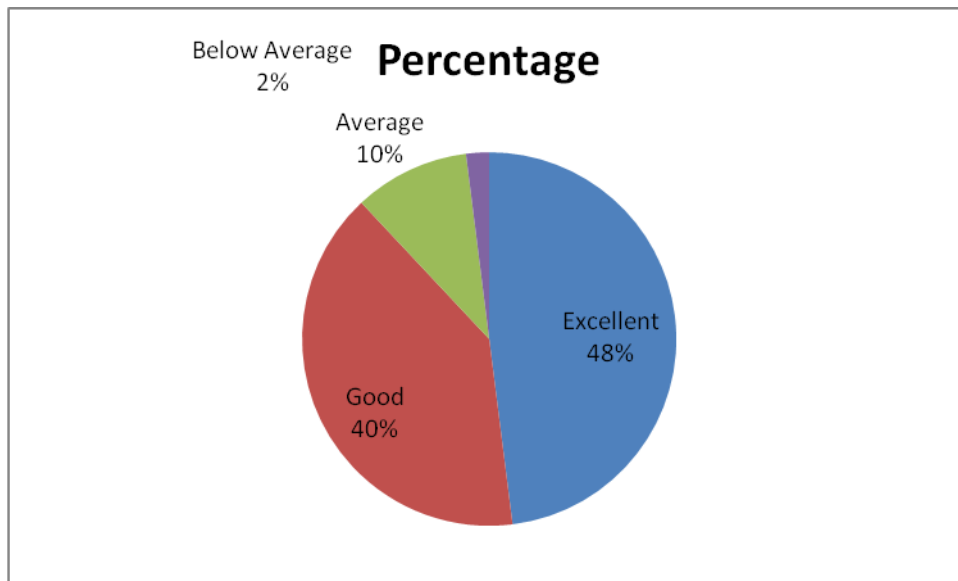
44% of the students are of the opinion that the quality of teaching and learning is good.

12% of the students are of the opinion that the quality of teaching and learning is average.

02% of the students are of the opinion that the quality of teaching and learning is below average.

Q.10 Desire of the Alumni to remain associated with the Institution.

Observation	Excellent	Good	Average	Below Average
Percentage	48	40	10	02

48% of the students are of the opinion that the quality of teaching and learning is excellent.

40% of the students are of the opinion that the quality of teaching and learning is good.

10% of the students are of the opinion that the quality of teaching and learning is average.

02% of the students are of the opinion that the quality of teaching and learning is below average.

ANNEXURE IV -AQAR 2016-17

JVM'S MEHTA DEGREE COLLEGE, AIROLI, NAVI MUMBAI

Best practices (A)

Title of the practice: Conducting of college Fest.

Goal: To enhance academic, administrative, marketing, financial, managerial, advertising and leadership qualities.

Context: The institution believes that in the present scenario, there is an absolute need for the creation of special qualities among the learners for their excellent performance in various fields. Taking into account this objective, the institution initiated an inter collegiate fest namely 'AARSH' from the academic year 2016-17.

The Practice: The institution conducted an intercollegiate fest from the academic year 2016-17 for the holistic development of the learners. The fest was initiated, organised and celebrated by the learners under the guidance of the faculty members. The entire task of this practice was divided among six groups of learners and the responsibilities were distributed among them-

i) Preparing a blue print of the entire programme and its approval

ii) Designing and preparing the brochures of the fest giving all details therein.

iii) Distribution of brochures to various educational institutions inviting them to participate in the fest.

iv) Identification of a number of sponsors from different organisations and business houses. Displaying the banners for wide publicity.

v) Registration of various teams for the competition including the selection of judges for awarding prizes for the teams showing outstanding performance.

Evidence of success:

Though this was introduced for the first time in this year, 25 teams from different colleges participated and showcased their excellent performance. It was a grand success and was appreciated by all. Based on their performance, first, second and consolation prizes were awarded.

The fest was not only successful but also was enjoyed by all participating teams. The institution has decided to celebrate the fest every year.

Problems Encountered:

Since the fest was celebrated during the regular teaching and learning period, the learners involved in the celebration could not maintain the required attendance for their regular lectures and the faculty members had to compensate them for the loss of teaching hours by taking extra lectures.

The learners had to work hard to get the sponsors to raise the funds for the fest as the fest was self financing.

As this was the first year of the fest, there were some drawbacks in coordination at different stages.

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ANNEXURE IV -AQAR 2016-17

JVM'S MEHTA DEGREE COLLEGE, AIROLI, NAVI MUMBAI

Best practices (B)

Title of the practice: Fee collection through the bank

Goal: To economise the time and to enhance the quality of the system of fee collection and to maintain the security of funds.

Context: As this institution is 100% unaided, the funds generated are only through the fees collection from the learners. The institution felt that there is an acute need for enhancing the efficiency of fees collection system. This practice is introduced with the following objectives;

- Quick collection of all types of fees.

- Better accounting.

- To economise the time of the learners.

- To avoid the long queue for the payment of fees at the counter.

- To maintain the security of amount collected.

- To enable the students to pay the fees at any branch of the bank near to their residence.

- To avoid the risk of robbery in transit.

The Practice: The institution through this new system has made the fees collection easier for both the students and the college. The students were issued challans and asked to pay the fees at the concerned bank in the college account. Every day the bank provides details to the college pertaining to the fees collection under different heads so as to enable the accountant to deal with fee collection effectively.

Evidence of success: This process of fees collection by the institution is 100% safe and quick. The learners are benefitted by paying the fees in the nearest branch of the bank. This is a step towards the implementation of government policy of cashless economy.

The system helps the institution in having an accurate accounting system with daily reports of fees collection which directly appears in college computers. This is a simple and reliable system of fee collection falling under the best practice.

Problems Encountered and Resources Required:
Though this system is appreciated by all, the institution encountered certain problems sometimes like excess payment by the students which does not reflect in the daily report creating problem at the time of annual auditing. Discontinuous and slow internet comes in the

way of quick accounting work. On many occasions the wrong data entry by the banking staff also creates accounting problems.

The college paid large amount of money for the purchase of software at the time of its installation and is shelling out large amount every year for the maintenance of the software under the annual maintenance contract.

In-spite of these problems the college has successfully implemented this best practice from the academic year 2016-17.

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